

KIAWAH ISLAND COMMUNITY ASSOCIATION (KICA)
“COMMERCIAL BIKE REGULATIONS AND ACCESS FEE POLICY”

Date: February 2003

To: Bike Rental Companies who rent to customers at Kiawah Island

Beginning April 1, 2003, all commercial bikes on Kiawah Island must display a KICA Bike Decal.

After you have arranged for the required General Liability Insurance, you may apply for the decals at the KICA Security Decal/Pass office at 23 Beachwalker Drive. Please bring a copy of your insurance policy with you, as well as a list of your employees.

In order to secure decals, a principal in your firm must sign the “Access and Operation Agreement,” which will be available for signature at the Commercial Pass Office.

If you have any questions, you may call Baynard Seabrook at (843) 768-8240, Monday through Friday from 8:00 a.m. to 5:00 p.m.

Please plan to secure the insurance and purchase your bike decals before the middle of March. No commercial bikes will be permitted to be used on Kiawah Island after March 31, 2003 without the decals.

Sincerely,

KIAWAH ISLAND COMMUNITY ASSOCIATION, INC.

Baynard M. Seabrook
Commercial Pass Administrator

BMS/klb

KIAWAH ISLAND COMMUNITY ASSOCIATION
“COMMERCIAL BIKE REGULATIONS AND ACCESS FEE POLICY”
February 2003

PURPOSES OF POLICY:

- (1) To enhance the safety of individuals who utilize KICA common property.
- (2) To establish Regulations for Bike Rental Companies whose customers utilize KICA roads, bike paths and other common property at Kiawah.
- (3) To raise funds, to offset some of the costs of signage, leisure trail maintenance and administration of the program.

REGULATIONS FOR BIKE AND SKATE RENTAL COMPANIES:
(Known herein as “Operator”)

Each Operator, with facilities at Kiawah, or renting to customers who use Kiawah roads, bike paths and other common property will be required to sign an agreement (sample attached) which outlines the regulations for the Operator. Regulations include:

- Each bike entering the Kiawah gate (or rented for use at Kiawah) shall have a KICA decal. Decal to be applied to equipment by Operator. Bikes without decals will be permitted through the gate only after the Operator’s employee has been advised that un-decaled bikes must be transported off the island on the return trip.
- Annual decal is shown in attachment “A.” A decal fee is in addition to other fees which may be required by the Town of Kiawah Island and commercial vehicle access fee required by KICA.
- Each Operator shall submit a Certificate of “Adequate General Liability Insurance.” (Minimum amount = One Million Dollars) KICA to be named as an Additional Insured in policy.
- Each Operator shall submit a list of permanent and temporary employees to KICA Security. Only employees listed will be permitted to enter Kiawah in Operator’s vehicles.
- Each Operator shall supply the standard Trail Map to each renter.
- Each Operator shall offer youth helmets and other safety equipment to renters who desire the equipment.

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- Rental equipment must be stored at the Operator’s place of business when not under a rental agreement (ie. No storing at bike racks or in residential garages located on Kiawah Island).
- Operators shall be required to rent from their established place of business -- not by cruising the island or by parking at a location on the island (ie. “No solicitation or staging of rental equipment from residential, park or commercial areas” on Kiawah Island).
- Each Operator and all employees shall abide by all laws and local ordinances. Employees shall obey reasonable instructions received from KICA Security Officers, Code Enforcement Officers or by members of the Security and Safety Committee.
- Each Operator shall instruct employees and enforce proper conduct and proper dress code, suitable to this resort and residential Community. As a minimum this should include: a clean shirt, shoes and minimum noise in residential areas.
- Either the trucks or trailers, utilized by each Operator, shall bear a permanent or removable sign on the driver’s side showing identification of the Operator and a telephone number.
- Hours of operation at Kiawah are 7AM to 8PM (but not after dark), 7 days a week. Extended hours may be authorized by KICA Security.

PENALTIES WHICH MAY BE ASSESSED AGAINST OPERATOR:

- Failure to maintain proper insurance.....\$500.
- Conviction of theft (of any personal property at Kiawah), by an Operator’s employee.....\$500.
- Soliciting of rental business from any location other than the fixed, registered location.\$500.
- Traffic infraction by person acting as your employee, while at Kiawah. (In addition to any Town and/or County fines).....\$100.
- Failure to comply with other “Regulations for Bike and Skate Rental Companies”.....\$100.

(Repeat offenses will have increased penalties, up to termination of agreement with KICA.)

Penalties shall be paid in full, at the KICA security pass office, within 48 hours of receipt of written notice of violation. Operator’s access to Kiawah Island will be denied after that time if the penalty

is not paid.

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SERVICES PROVIDED BY KICA:

- KICA personnel will administer the program.
- Sample trail maps will be provided to each Operator. The map will show roads and paths available to Renters. Maps will include printed “Rules of Operation.”
- Continuation of routine maintenance for leisure trails, signs and scheduled major renovation.
- KICA Security patrols will be alert for need of assistance and access to EMS.
- Monitoring this program, to assure compliance with “Rules of Operation for Renters” and “Regulations for Operators,” is a shared responsibility of KICA Security Officers and Code Enforcement Officers with assistance of members of KICA Security and Safety Committee.

TRAIL MAPS AND RULES OF OPERATION:

A standard trail map, prepared by the KICA Security and Safety Committee, will include “Rules of Operation” such as shown below. Sample maps will be provided for duplication by each Operator who may add a Company Logo, address and phone number.

Rules of Operation for Cyclists and Skaters:

Leisure trails are provided throughout Kiawah Island for your safety. Do not ride on any roads where there is a parallel bike path available. Do not ride on golf cart paths.

If riding on a residential street, with no leisure trail, ride single file, near the curb, with the traffic.

You must observe **STOP** signs.

Beach areas are available for your use; however, riding in the salt water is prohibited.

Please walk bikes over boardwalks and do not walk or ride on the dunes.

Riding or skating after dark is dangerous. Please do not do so unless your equipment has a light and reflector or you carry a hand held flashlight.

Use bike racks when they are available and lock any unattended equipment. Unattended and unlocked bikes or skates may be picked up and your deposit will be forfeited.

Do not “speed ride,” “weave in and out of traffic” or perform “trick riding.”

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A KICA decal on a bicycle does not give permission to gain unauthorized access to Kiawah Island.

Please enjoy the natural beauty of Kiawah Island and help us to preserve it.

BMS/klb

Attachment A

**KIAWAH ISLAND COMMUNITY ASSOCIATION, INC. (KICA)
“COMMERCIAL BIKE ACCESS FEE”
February 2003**

BICYCLE ANNUAL DECAL RATES FOR 2003

(Decals must be on all bikes used at Kiawah after March 31, 2003.)

PLEASE NOTE: ALL BICYCLE DECALS ARE \$25.00 EACH

A bicycle is defined as a two or three wheel bike.

ADDED EQUIPMENT

If equipment is added to an Operator's fleet during the year, additional decals must be purchased. Cost will be on a prorated basis:

3/4 usual rate after July 1, 2003

1/2 usual rate after October 1, 2003

1/4 usual rate from January 1, 2004 to April 1, 2004

MISPLACED EQUIPMENT

If KICA Security is notified of bike equipment which appears to be abandoned, they will pick it up and notify the appropriate operator. Equipment not retrieved by Operator within 24 hours will require a \$10.00 fee for each bike retrieved.

BMS/klb