

Long Range Plan September Update

September 6, 2000

Prior Status

68 items complete

38 items underway

7 items pending (not begun)

Present Status

74 items complete

34 items underway

5 items pending (not begun)

The status changes in the last month have been:

- **Communications** - Status change from underway to COMPLETE -- "Hold regular open forums" now held regularly, with next one scheduled for tomorrow at 4:00 p.m.
- **Covenant Compliance** - Status change from underway to COMPLETE - "Use Charleston Magistrates Court for compliance." First court case is pending with member who was mentioned at last Board meeting.
- **Governance** - Status Change from underway to COMPLETE - "Conduct legal review of 25 year old covenants." Wayne Hyatt completed his review recently and gave his recommendations to Gov Comm. GC will present a review of all work to date to Board on October 24.
- **Recreation** - Status Change from underway to COMPLETE - "Create community building events." Rec Manager has offered more new programs than ever to attract more participation, based on Dec 1999 Member Survey (2nd survey will go out in December this year). Mgr has also published monthly activity calendar in Digest which is new this year.
- **Recreation** - status change from underway to COMPLETE - "Pool Access Control should be improved" Recreation has instituted a better pool access program including a new computer check in program; pool revenues are up 65% over last year at this time. (Part of this increase is due to new pool; part is due to Rec Mgr's work.)
- **Administration** - status change from underway to COMPLETE - "Do turnover study plus survey jobs and wages" - Survey is complete and has been presented to HRC for recommendations for 2001 budget. Will go to FAC and Board.
- **Administration** - status change from pending to UNDERWAY - "Improve materials for Spanish speaking employees." - Federal forms, health and dental coverage info are now offered in Spanish. All community association forms including the employee handbook are being translated into Spanish. Spanish interpreter was present when employees were

hired to go over all materials in Spanish language. Also interpreter helps with setting up doctor visits for these employees, etc.

- **Administration** - status change from pending to UNDERWAY - "Develop complete computerized human resource database" - Software has been purchased and installed. We expect completion soon.