

KICA Board of Directors Meeting

APPROVED

June 7, 2004

2:00 p.m. - Sandcastle

Present: Fred Peterson, President
Faith Dodge, Vice President
Dwight Freeburg, Treasurer
Avril Fenwick, Secretary
Dick Sula, Director
Pat McKinney, Director
Buddy Darby, Director (late arrival)

Joe Bunting, Staff
Teresa Cooper, Staff
Joe Croughwell, Staff
Carrie Cross, Staff

1. Call to Order, Verify Quorum – Mr. Peterson called the meeting to order at 2:00 p.m. with a quorum of directors by Messrs. Peterson, Freeburg, Sula, and McKinney and Mmes. Dodge and Fenwick.
2. Approval of Minutes
 - A. May 3, 2004 (enclosure) – **Mr. Freeburg moved approval of the May 3 board minutes. Mrs. Dodge seconded the motion. This vote was carried unanimously by those in attendance.**
3. Administrative Reports
 - A. Joe Bunting, General Manager
 1. Mail Votes – No mail votes
 2. Member Comments – No member comments responses
 3. LRP IV Status Report (enclosure) – Joe reported on the status of the Long Range Plan. Of the 93 action items, 37 are complete, 44 are underway and 12 are pending. He reported that staff will now post the status report on the website.
 4. Osprey Nest Status Report (enclosure) – The Town, KINHC and the ARB were given a record of the nesting areas for future use and upkeep by the Town. Staff is waiting to hear from Town Council and the Town Wildlife Committee if they want to be the repository for this information.
 5. Ratification of May 3 Executive Session (enclosure) – Ron Pollitt and Joan Avioli were approved by unanimous consensus as Vice Chairs of the Communications Advisory Committee and the Land and Lakes Management Committee respectively. **Mrs. Fenwick moved approval of the ratification. Mr. Sula seconded the motion. This vote was carried unanimously by those in attendance.**
 - B. Joe Croughwell, Director, Security and Safety
 1. Security/Covenant Compliance
 - a. Covenant Compliance (enclosure) – status report enclosed
 - b. Security (enclosure) – status report discussed. It was requested to have a more thorough report in regards to the noise complaints.

* Mr. Darby arrived at 2:25*

 - C. Teresa Cooper, Controller
 1. Repairs to Sandcastle – At the May meeting, the board asked for additional information. The FAC asks that this be postponed, as they would like more time to gather information and for analysis. The board requested that the FAC Chair report at the July meeting.
 2. Rhett's Bluff River Landing Gate (enclosure) – The Recreation and Community Center Advisory Committee (RCCAC) recommended to the Financial Advisory Committee (FAC) that the gate at Rhett's Bluff be moved to the boat landing, opening the area to all property owners. After some discussion, the board decided that the RCCAC should reconsider the issue with the board's comments, and that staff will send a letter to the Rhett's Bluff residents asking for their comments.
4. Committees
 - A. Board Liaison Reporting Process
 1. Dick Sula

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- a. Security: The V-Gate turning lane and speeding are still top concerns for the committee.
 - b. Major Repair and Replacement: Leisure trails and roadway resurfacing is complete. The parkway was tested and is in great condition, so the work on it may be pushed back another year.
2. Avril Fenwick
 - a. Covenant Compliance: The committee is happy to have a resolution on the trashcan issue, and are now sending 30 day letters instead of 60 day letters to problem properties.
 - b. Recreation: The Sandcastle architect and Rhett's Bluff gate have been the major topics of discussion.
 - c. KINHC: The bobcat population seems to be keeping the deer population in control.
 3. Faith Dodge
 - a. Community Services: The Kiawah Reads program will take place in July or August and will use *Three O'clock Dinner* and *The Great Sea Island Storm of 1893* as the books this summer. The volunteer day and antique car show has been scheduled for October 23. There are 50 car owners who will be personally invited. The committee has a subcommittee to review volunteer staffing.
 - b. Human Resources: The committee has 2 new proposed members who are very qualified. They are currently working on the employee handbook, employee survey, and the evaluation of customer service qualities of the superior commitment.
 4. Fred Peterson
 - a. Member Survey: The survey has received a 42% return rate with 10% of those being via the Internet. This has already passed the return rate of the 2002 member survey. Jim Merrill will present the findings to the board at the August 2 board meeting.
 5. Dwight Freeburg
 - a. Finance: The insurance proposals of two brokers will be in on June 18 and June 21. The budget training seminar is on July 9.
 - b. Land and Lakes: There was no meeting this month. The Greenslake Pond smell has been eliminated with no further problems to date.
- B. Committee Chair Reports
1. Communications Advisory Committee (enclosure) – The CAC recommended to the board that the Digest be made available online. The link to the E-Digest will be emailed to all members. Those who opt in to receiving the Digest electronically instead of the paper version will not receive a paper copy of Digest. If 10% of the recipients of the Digest choose this option, it will save KICA over \$4,000. **Mrs. Dodge moved approval of making the E-Digest available. Mrs. Fenwick seconded the motion. This vote carried unanimously.**
5. New Business
 - A. TOKI Comprehensive Plan Update (enclosure) – Andy Capelli distributed a handout, Exhibit A, listing the plan's elements. After some explanation, it was decided that the board would hold a workshop hosted by Mr. Capelli and Mr. Juchatz to further discuss the comprehensive plan. Details to be determined at a later time.
 - B. Board Retreat Date Selection – The board set Wednesday, September 8 as the date for the board's retreat. More information will be forthcoming.
- *Mr. Darby left at 3:35p.m.*
6. Unfinished Business
 - A. Recreation Multiple Owner Fee (enclosure) – Mr. Mattison has been invited to attend the FAC and RCCAC meetings to explain his interest to eliminate the fee. It can then be referred back to the board for consideration as part of the 2005 budget approval sessions.

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- B. Charleston Area Transportation Report – Mr. Peterson attended the meeting in May. Discussion was on bike lanes, not improved transportation routes to Johns Island.
7. Adjournment - Having no further business to conduct, the meeting was adjourned on motion duly made and seconded.
8. Member Comments –
- A. Mary Lou Barter, 40 Shoolbred Court – Ms. Barter thanked the board for the decision to send letters to the members in Rhett’s Bluff. She believes that the deed is clear; the area is a boat launch, not a park. She suggested the board give any change in access substantial consideration before opening the gate.
- B. Wayne Juchatz, 30 Cormorant Island – Mr. Juchatz believes that the Rhett’s Bluff discussion ends with the deed. And as a user of the boat launch, he would find it difficult to load/unload his boat with crabbing nets, fishing lines and children in the area.

Submitted by

Approved at the July 7, 2004 meeting

Carolyn R. Cross
June 8, 2004

Avril H. Fenwick
Secretary